



2011-2012

**WINSIDE
JR. SR. HIGH SCHOOL**



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PHILOSOPHY

The philosophy of the Winside School system is to work with the community to provide necessary resources for a high quality, broad based educational experience for our students. This will help them live productive lives, both socially and professionally.

We believe that through quality education the students can develop the skills for life long learning.

We believe cost effective education shall be provided using traditional and technological experiences.

We believe a safe and secure environment will be provided to allow students to progress in honesty, respect, and leadership.

We believe in preparing students for the 21st century as mature, dependable and contributing citizens.

We believe Winside Public School must provide the opportunity for each student to excel.

We believe each student should be well prepared in the areas of problem solving, critical thinking, and cooperative learning upon graduation.

We believe, with the community and school working together, we will pursue high educational standards based on a quality curriculum.

OBJECTIVES

1. To develop an educational climate, including activities, which insure the physical, mental, emotional, and social development of each child.
2. To develop moral and ethical values in the application of intelligent, logical thinking, and sound judgment in the affairs of daily responsibilities toward the democratic procedures.
3. The student shall be assisted in developing the student's own moral and value systems.
4. To develop and encourage each student to work toward the student's personal capabilities and to realize his own worth and dignity.

5. To develop and maintain a continuing program of guidance relevant and sympathetic to the needs of youth.
6. To develop a comprehensive curriculum which will meet the needs and interests of individual students, (within the resources of the district).
7. To provide opportunity to acquire a saleable skill and vocational awareness and competence in oral and written communication skills.
8. To develop competence for the student who will terminate his formal education with high school.
9. The student shall be able to apply methods of inquiry in basic disciplines, such as math, science, and history.
10. To develop and promote self-renewal for all students so that they may extend learning experience throughout their lives.
11. To develop a program this will enhance an appreciation of the arts and knowledge and understanding of nature's surroundings.
12. To provide the students with the means of making future moments of leisure as filling and enjoyable as possible by developing their own creative talents and learning to appreciate the talents of others.
13. To promote and direct active participation for all students so that they may learn to assert and express themselves more easily, be resourceful, and to live harmoniously with others.
14. To recognize the inter-relationships of cultures.

WELCOME

It is a pleasure on behalf of the faculty, to welcome you to the current school year at Winside Public School. We desire to aid and assist you in getting the finest education possible so that it is a pleasure and is profitable.

The purpose of this handbook is to acquaint you with the school system, its organization and procedures. We realize that no handbook can answer all questions, but you and your parents are always welcome to stop at the office in the event of questions. We will attempt to answer and discuss questions or problems as they arise. The following pages have been prepared as a guide for school policies, rules, and regulations.

We are most anxious to become acquainted with all of our students and their parents.

Sincerely,
The Administration and Faculty

BOARD OF EDUCATION MEMBERS

President
Vice-President.
Secretary
Treasurer
Member
Member

Paul Roberts
Scott Watters
Carmie Marotz
Laurie Lienemann
Jenni Topp
John Mangels

ADMINISTRATION

Jeff Messersmith
Erik Kravig

Superintendent, Athletics
7-12 Principal

HIGH SCHOOL FACULTY

Penny Baier
Nancy Berns
Tim Manzer
Ben Wiehn
Kathy Hansen
Lisa Hochstein
Brooke DeBolt
Jennifer Kesting
Tom Meyer
Elaine Saul
LeNell Quinn
Rachelle Rogers-Spann
Sally Manzer
Paul Sok
Barb Stenwall
Mark Tonniges
Julie Volwiler
Teresa Watters
Kristi Wittler

English, Drama
Art
Science, Athletics
Social Studies, Athletics
Instrumental Music
Paraprofessional
Physical Education, Athletics
English, Athletics
Industrial Technology, Athletics
Business Education
Vocal Music
Math
Family & Consumer Science
Science, Athletics
Paraprofessional
Physical Ed., Athletics, AD
Guidance Counselor
Special Education Director
Library

2010-2011 School Calendar

August 15-16.....	Teacher Workdays
August 17.....	1st Day of School
September 2.....	Early Dismissal, Teacher In-Service
September 5.....	Labor Day-NO School
September 29.....	P-T Conferences, 3:00-9:00, school dismissed at 1:30 p.m.
September 30.....	P-T Conferences, 8:30-11:30, NO School
October 14.....	End of First Quarter
November 2.....	Early Dismissal, Teacher In-Service
November 23.....	1:30 pm Dismissal, Thanksgiving Vacation
November 24 & 25.....	Thanksgiving Vacation, NO School
December 14.....	Early Dismissal, Teacher In-Service
December 23.....	1:30 pm Dismissal, Christmas Vacation, End of First Semester
December 24 – January 4.....	Christmas Vacation, NO School
January 4.....	No School, Teacher In-Service
January 5.....	Classes Resume
February 20.....	NO School-Winter Break
March 9.....	End of Third Quarter
March 15.....	P-Teacher Conferences 3:00-9:00, school dismissed at 1:30 p.m.
March 16.....	Parent Teacher Conferences 8:30-11:30, NO School
April 5.....	1:30 pm Dismissal, Spring Break
April 6.....	NO School – Spring Break
April 9.....	NO School – Spring Break
April 25.....	Early Dismissal, Teacher In-Service
May 12.....	Graduation
May 18.....	Students Last Day

ATTENDANCE

Regular attendance is important. Problems in the areas of attendance and tardiness can lead to difficulties, both academically and within a classroom's daily structure. Regular attendance is a positive factor that develops habits of punctuality, self-discipline and responsibility. Pupils who attend class regularly generally achieve higher grades, enjoy school more, and are more employable after leaving school. Even though a student may make up the actual work missed because of absences, he/she misses instruction; this can only be received through actual classroom attendance and participation.

The primary responsibility of supervision of a student rests with his/her parent(s) or guardian(s). However, if the student(s) and parents/guardians do not assume that responsibility, the school district will do everything in its authority to enforce the attendance laws of the State of Nebraska. Nebraska School Law (79-201) reads "Every person residing in a school district within the State of Nebraska who has legal or actual charge of control of any child not less than seven nor more than sixteen years of age, shall cause such child to attend regularly the public, private, denominational, or parochial day schools each day that such schools are open and in session, except when excused by school authorities, unless such child shall be graduated from high school..."

Parents are asked to cooperate with the school to reduce the number of absences to a minimum. Parents are encouraged to make appointments and other engagements so that they do not interfere with the school day.

The attendance policy of the Winside Junior-Senior High School is as follows:

The following guidelines and procedures have been developed in order to be more helpful, consistent, and fair to all students. These procedures have been developed to help implement the attendance policy. Each student should not exceed ten (10) days per semester if he/she expects to earn credit in each course enrolled. Note: Earning course credit requires that students meet the attendance requirement and earn a passing course grade in the course. (The attendance requirement required is figured on a class-by-class basis.) Absences are categorized as either excused or unexcused. (Truancy is considered an unexcused absence).

Excused reasons for being gone from school are absences that are beyond the student's control and both the parent/legal guardian and school can confirm the "legitimacy for the absence." Excused Absences require proper verification/documentation from the parent/legal guardian; however, it should be noted that prior-notification is preferred. Excused absences, like all absences (excluding school sponsored activities and medically excused absences), count against the 10 days allowed by the policy for earning credit in the course. Make up work must be completed within 2 days of excused and unexcused absences.

Examples of **Excused Absences** are the following:

- a. Funerals or the death of a family member as verified by parent/legal guardian.
- b. Personal illness (parents need to notify the principal the day of the absence).
- c. Counseling, business, or legal appointment accompanied by parent or verified by parent prior to the absence.
- d. Serious family problems or serious personal situations that require immediate attention upon immediate verification from the parent/legal guardian.
- e. Observance of religious holidays with verification from parent/legal guardian. The principal will have discretionary authority to grant approval in cases of religious observances.
- f. Any other absence of an emergency nature or set of conditions which in the principal's judgment constitutes sufficient cause for being absent from school.

School-Sponsored Activities - Absences, as a participant, in school-sponsored events will not count as excused absences (or in the 10 day limit). In the event of school-sponsored activities, a blue slip must be filled out by the student's teachers and turned into the central office prior to the activity. The purpose of the blue slip is to notify the student of the work that may be required to be completed prior to the absence. In the event a class has not been signed out of, the student may be required to stay in school.

Medical Absences - Appointments with licensed practitioners who deal with medical, dental or psychiatric problems (prior notification of appointments is important) will not count as excused absences (or in the 10 day limit).

Family Vacations: Parents may petition the administration for “modification” for family vacations (that cannot be scheduled for any other reason during non-school time and are out of the student’s control) to excused status provided: 1) the parent makes personal contact with administration well in advance of the event, and 2) the parent provides reasonable justification for the absence during school time. It should be noted that necessary and unavoidable family vacations will contribute to the overall absence count for each student and are counted against the attendance policy for conditions for earning credit - as are all excused absences.

College visits – Any student who has acquired Senior status and is in his/her 4th year of high school may to schedule up to two college visits during his/her her senior year. College visits will be considered an excused absence if all of the following apply: 1) the student must be in good standing by verifying passing grades in all classes, 2) the student attained no unexcused absences for the semester, and 3) the student must be responsible for completing all missed assignments. Any other college visit will be considered an unexcused absence and consequences for the attendance policy will be followed. In the case a student has an unusual or special circumstance whereby the college, or institution, requires the student to be present more than one day for honors or awards, and it is in the best interest of the student as deemed necessary by the principal; hence, the parent will need to make personal contact prior to the event to appeal for special consideration by the principal. Important: Absences not verified with proper documentation will be considered an unexcused absence.

The Principal has final judgment in deciding whether an absence is excused or unexcused. **Unexcused absences** are absences that are not considered legitimate reasons for being absent from school. Examples of unexcused absences include but are not limited to the following:

- a. Missing the bus, oversleeping, or babysitting.
- b. Leaving school without proper cause, “Authorization”, and permission/notification in the office to the principal.
- c. Non-school sponsored activities, trips, etc.
- d. Four unexcused tardies to a class.
- e. Shopping, staying at home, or running errands during the school day.
- f. Truancy and/or skipping school (see Truancy).
- g. Any absence for which proper procedures have not been followed.
- h. Job seeking or hair appointments
- i. Car trouble. (Note: any student who is delayed because of faulty transportation must have their parent notify the assistant principal for the absence/tardy to be considered excused.
- j. Work days
- k. Any other absence, which in the principal’s judgment, constitutes insufficient cause for being absent from school.

Failure to follow proper procedures when absent is considered an **Unexcused Absence** and the student will face consequences for being absent without permission. ***Unexcused absences will result in one half hour detention.***

Contacting Parents in the event of an Absence – The administration will attempt to contact parents via telephone or letter for absences when the reason for the absence is unknown. In those instances when a student accumulates and unusual number of absences it will be the responsibility of the principal to confer with the parents in an attempt to resolve the attendance problem.

Truancy is defined as a deliberate or unauthorized absence from school. In other words, truancy is an intentional, deliberate unexcused absence from school whether student or parent initiated. A student is willfully truant when he/she does not appear or leaves school without prior notification and administrative approval. A student who is considered habitually truant maybe referred to the Wayne County Attorney and/or Winside Schools student assistance team (SAT).

Organized Skip Days-Winside Schools does not sanction or approve student “skip days”. Students who willfully skip school and are truant will receive proper consequences for their actions. In the event a significant number/percentage of students organize and/or participate in a known skip day, it will be the discretion of the administration to add days during the seniors’ last week of school or require underclassman to attend additional hours of school to receive course credit or

promotion.

Tardiness is defined as any unexcused appearance of a student after the scheduled time a class begins. Four unexcused tardies to a class will be counted as an unexcused absence for the class. Students who miss at least 15 minutes of any period will be absent. Accumulation of each 4 tardies issued by the classroom teacher or the principal will result in 1 unexcused absence and will count towards the 10 day limit. Students whose tardiness resulted from being detained by administration or counselors will not be counted against the students with proper documentation/verification. Teachers may make advanced arrangements with other teachers to detain a student and the tardiness (or absence) will not count against the student if proper documentation and procedures have been followed.

The **Student Assistance Team (SAT)** team may also meet with the student if the student fails to meet the attendance requirement for credit near the end of the semester. The SAT team will make a recommendation to the principal in reference to the student's options for earning credit. The principal will make the final decision and convey his/her decision to the student and parent/guardian.

Students who accumulate 10 absences in one semester in any class may not receive credit for that class. An appeal process will be available to these students on a class-by-class basis. No appeal will be allowed in classes the student has failed.

Appeal Process:

- A parent/guardian may appeal attendance issues by contacting the school. A form will be provided to the parent/guardian to complete regarding their child's attendance.
- A parent/guardian has 10 days from the date of any letter to appeal the attendance records of their child. The principal, guidance counselor and teacher will consider the appeal and provide the parent/guardian with a decision.
- Should the parent/guardian disagree with the decision made, the district's appeal/grievance procedure should be followed.

STUDENT CONDUCT

The school is constantly being judged by the appearance and actions of its students. Students who do not behave properly and are persistent in breaking school rules will be disciplined. Your cooperation will be greatly appreciated. The faculty, your parents, and the community want to be proud of each and every one of you.

Student conduct policies, regulations, and rules will apply to all activities that the school supports fully or partially and supervises.

Students are asked and expected to help keep our school grounds and building clean. The physical features of the school do not determine its effectiveness, but its attractiveness does contribute to the well being and happiness of the students. Any damage to our school ends up costing you or your parents (taxpayers) money, USE of school property is permissible but MISUSE is not permissible.

Students may be dismissed from any class, activity, or organization for misconduct. We do not demand more of a student than that he conduct himself in a respectable manner, be considerate of other student's rights, make the best use of opportunities available to him and show proper respect to all personnel--cooks, custodians, secretaries, bus drivers, etc.

The following disciplinary procedures will be followed:

REMOVAL FROM CLASS:

- First offense--teacher, student, parent conference--1-day suspension from class
- Second offense--teacher, student, parent, principal conference--5-day suspension from class
- Third offense--recommended expulsion from class

OCCASIONAL PROFANITY AND VULGARISMS:

Any time that students are on school premises, at school functions or field trips, or are representing the school in any way, these students may receive penalties for using, gesturing, writing or drawing things considered to be profane, vulgar, or offensive.

CLASSROOM DISRUPTION:

Teacher re-teaches and model correct behavior.

CHEATING:

Teacher discretion.

POLICY FOR REPORTING AND RESPONDING
TO TRUANT BEHAVIOR, INSTRUCTIONAL DECISIONS AND
MAKE-UP WORK, REPORTING LAW VIOLATIONS AND STUDENT RELEASE
TO POLICE, AND STUDENT DISCIPLINE (LB 1250 AND
GUN-FREE SCHOOLS ACT OF 1994 COMPLIANCE)

I. REPORTING AND RESPONDING TO TRUANT BEHAVIOR.

A. Any administrator, teacher, or member of the Board of Education who knows of any failure on the part of any child age 7 to 16 to attend school regularly without lawful reason shall within three days report such violation to the superintendent. The superintendent shall immediately cause an investigation of the case to be made. When of his or her personal knowledge, by report or complaint from any resident of the district, or by report or complaint as provided in this section the superintendent as the designated attendance officer, believes that any child is unlawfully absent from school, he or she shall immediately investigate. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school which the person having control of the child shall designate, in an attempt to remedy the child's truant behavior. Such services shall include, as appropriate, but need not be limited to:

1. One or more meetings between a school attendance officer, school social worker, or other person designated by the school administration if such school does not have a school social worker, the child's parent or guardian, and the child, if necessary, to report and to attempt to solve the truancy problem, unless the officer or worker has documented the refusal of the parent or guardian to participate in such meetings;
2. Educational counseling to determine whether curriculum changes, including, but not limited to, enrolling the child in an alternative education program that meets the specific educational and behavioral needs of the child, would help solve the truancy problem;
3. Educational evaluation, which may include a psychological evaluation with the written consent of the parent or guardian, to assist in determining the specific condition, if any, contributing to the truancy problem, supplemented by specific efforts by the school to help remedy any condition diagnosed; and
4. Investigation of the truancy problem by the school social worker, or if such school does not have a school social worker, another person designated by the administration, to identify conditions which may be contributing to the truancy problem. If services for the child and his or her family are determined to be needed, the school social worker or other person performing the investigation shall meet with the parent or guardian and the child to discuss any referral to appropriate community agencies for economic services, family or individual counseling, or other services required to remedy the conditions that are contributing to the truancy problem.

B. Truancy and tardiness is a violation of school rules. The services to be provided in response to truan- cies and tardiness shall also include disciplinary measures, including, without limitation, restriction of extracurricular and other activities, additional work assignments before, during or after regular school hours, and removal from a particular class or classes. Suspension (short-term or long-term) or expulsion from school may be imposed for truancy or tardiness, provided

that alternatives to such action have been used or determined by the principal to be inappropriate under the circumstances.

C. If the child continues to be or becomes habitually truant, the attendance officer shall serve a written notice to the person violating that compulsory attendance statutes, warning him or her to comply with its provisions. If in one week after the time such notice is given, such person is still violating such statutes, then such attendance officer shall file a report with the county attorney of the county in which such person resides.

II. INSTRUCTIONAL DECISIONS AND MAKE-UP WORK

A. Make-up work for students who are absent from school shall be governed by guidelines developed by the superintendent or superintendent's designee. The guidelines shall state the criterion to be used in determining whether and to what extent the opportunity to complete class work, including examinations, missed during a period of disciplinary suspension will be granted.

B. Make-up Work Guidelines: The make-up work of students will be counted for course credit when satisfactorily completed according to the guidelines stated below, or such other guidelines as approved by the superintendent or the superintendent's designee.

1. To receive credit for work missed due to excused absences (i.e., parent requested prearranged absence or participation in an approved school activity), the student, before leaving school, is responsible for requesting and making work up prior to being gone. To receive credit for work missed due to excused absences (i.e., personal illness, bereavement, or emergency in the family), the student, upon returning to school is responsible for requesting assignments for make-up work and for completing the make-up work on his/her own initiative within 2 days for each day missed, or more at the teachers' discretion. The teacher will provide materials and assistance to a student who is making up work for these reasons.

2. To receive credit for work missed due to an unexcused absence or disciplinary suspension, the student, upon returning to school, is responsible (a) for requesting assignments for make-up work and (b) for completing the make-up work on his/her own initiative, and on his or her own time either before or after school, by the due date. The amount of assistance the teacher is to provide, if any, will be determined by the teacher based on the teacher's work load and on whether the student displays a positive attitude towards the make-up work and a willingness to not engage in future unexcused absences or misconduct. The teacher may assign the student different work to make-up than that actually missed, in the same subject or topic area.

3. The date when make-up work is due will be determined by the teacher based on the content being studied and the length of student absence. Ordinarily, the student will be expected to complete work issued due to short-term absences (i.e., five days or less) within five days after returning to school. Students who plan to miss school due to a scheduled school activity or a parent requested prearranged absence may request assignments and make arrangements to complete part or all of the work prior to the absence.

III. REPORTING LAW VIOLATIONS AND POLICE CUSTODY AND STUDENT RELEASE TO POLICE, ETC.

A. Cases of law violations or suspected law violations by students will be reported to the police or other proper authorities, as soon as possible.

B. When a principal or other school official releases a minor student to a peace officer (i.e., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

STUDENT; EXCLUSION; CIRCUMSTANCES; EMERGENCY EXCLUSION; PROCEDURE

(1) Any student may be excluded from school in the following circumstances subject to the procedural provisions of section 79-265, and, if longer than five school days, subject to the provisions of subsection (3) of this section:

(a) If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health and safety of the school community; or

(b) If the student's conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

(2) Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last not longer than is necessary to avoid the dangers described in subsection (1) of this section.

(3) If the superintendent or his or her designee determines that such emergency exclusion shall extend beyond five days, the school board shall adopt a procedure for a hearing to be held and a final determination made within ten school days after the initial date of exclusion. Such procedure shall substantially comply with the provisions of sections 79-266 to 79-287, and such provisions shall be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

PRINCIPAL; SUSPEND STUDENT; GROUNDS; PROCEDURE; WRITTEN STATEMENT; CONFERENCE; GUIDELINES FOR COMPLETION OF CLASSWORK

(1) The principal may deny any student the right to attend school or to take part in any school function for a period of up to five school days on the following grounds:

(a) Conduct constituting grounds for expulsion as set out in the Student Discipline act; or

(b) Any other violation of rules and standards of behavior adopted under the act.

(2) Such short-term suspension shall be made only after the principal has made an investigation of the alleged conduct or violation and has determined that such suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.

(3) Any student who is suspended pursuant to this section may be given an opportunity to complete any class work, including, but not limited to, examinations, missed during the period of suspension. Each public school district shall develop and adopt guidelines stating the criteria school officials shall use in determining whether and to what extent such opportunity for completion will be granted to suspended students. The guideline shall be provided to the student and parent or guardian at the time of suspension.

PRE-EXPULSION PROCEDURES; WHEN; EXPELLED STUDENT; ALTERNATIVE ASSIGNMENTS; SUSPENSION OF ENFORCEMENT; AGREEMENT BETWEEN SCHOOL BOARDS; REINSTATEMENT; WHEN; EXPUNGEMENT

(1) Beginning July 1, 1997, each school district shall have an alternative school, class, or educational program or the procedures of subsection (2) of this section available or in operation for all expelled students.

Any two or more school boards or boards of education may join together in providing alternative schools, classes, or educational programs. Any district may by agreement with another district send its suspended or expelled students to any alternative school, class, or educational program already in operation by such other district. An educational program may include, but shall not be limited to, individually prescribed educational and counseling programs or a community-centered classroom with experiences for the student as an observer or aide in governmental functions, as an on-the-job trainee, or as a participant in specialized tutorial experiences. Such programs shall include an individualized learning program to enable the student to continue academic work for credit toward graduation. The State Department of Education shall adopt and promulgate rules and regulations relating to alternative schools, classes, and educational programs.

(2) If a district does not provide an alternative school, class, or educational program for expelled students, the district shall follow the procedures in this subsection prior to expelling a student unless the expulsion was required by subsection (4) of section 79-283: A conference shall be called by a school administrator and held to assist the district in the development of a plan with the participation of a parent or legal guardian, the student, a school representative, and a representative of either a community organization with a mission of assisting young people or a representative of an agency involved with juvenile justice. The plan shall be in writing and adopted by a school administrator and presented to

the student and the parent or legal guardian. The plan shall (a) specify guidelines and consequences for behaviors which have been identified as preventing the student from achieving the desired benefits from the educational opportunities provided, (b) identify educational objectives that must be achieved in order to receive credits toward graduation, (c) specify the financial resources and community programs available to meet both the educational and behavioral objectives identified, and (d) require the student to attend monthly reviews in order to assess the student's progress toward meeting the specified goals and objectives.

(3) A school district that has expelled a student may suspend the enforcement of such expulsion unless the expulsion was required by subsection (4) of section 79-283. The suspension may be for a period not to exceed the length of the expulsion. As a condition of such suspended action, the school district may require participation in a plan pursuant to subsection (2) of this section or assign the student of a school, class, or educational program which the school district deems appropriate.

At the conclusion of such suspension period, the school district shall (a) reinstate any student who has satisfactorily participated in a plan pursuant to subsection (2) of this section or the school, class, or educational program to which such student has been assigned and permit the student to return to the school of former attendance or to attend other programs offered by the district or (b) if the student's conduct has been unsatisfactory, enforce the remainder of the expulsion action.

If the student is reinstated, the district may also take action to expunge the record of the expulsion action.

EXPELLED STUDENT; ENROLLMENT IN PUBLIC SCHOOL; WHEN.

If a student has been expelled from a public school in any school district in any state or from a private, denominational, or parochial school in any state and the student has not completed the terms of the expulsion, the student shall not be permitted to enroll in a public school in any school district until the school board of the district in which enrollment is sought approves, by a majority vote, the enrollment of the student. As a condition of enrollment, the school board may require attendance in an alternative school, class, or educational program pursuant to section 79-266 until the terms of the expulsion are completed. A student expelled from a private, denominational, or parochial school or from a school in another state may not be prohibited from enrolling in a public school district in which the student resides or in which the student has been accepted pursuant to the enrollment option program for any period of time beyond the time limits placed on expulsion pursuant to the Student Discipline Act or for any expulsion for an offense for which expulsion is not authorized for a public school student under the act.

STUDENT CONDUCT CONSTITUTING GROUNDS FOR LONG-TERM SUSPENSION, EXPULSION, OR MANDATORY REASSIGNMENT; ENUMERATED; ALTERNATIVES FOR TRUANT OR TARDY STUDENTS.

The following student conduct shall constitute grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at school-sponsored activity or athletic event:

(1) Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes;

(2) Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;

(3) Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;

(4) Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;

(5) Engaging in **BULLYING**, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events?

(6) The intentional use of physical, sexual, verbal, or emotional abuse by a person to harm, threaten, intimidate, or control another person in a dating relationship. **Teen dating violence** is a pattern of coercive behavior that one partner exerts over the other for the purpose of establishing and maintaining power and control.

(7) Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon.

(8) Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 29-8-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103 or being under the influence of a controlled substance or alcoholic liquor;

(9) Public indecency as defined in section 28-806, except that this subdivision shall apply only to students at least twelve years of age but less than nineteen years of age.

(10) Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity or event. For purposes of this subdivision, sexual assault shall mean sexual assault in the first degree and sexual assault in the second degree as defined in sections 28-319 and 28-320, as such sections now provide or may hereafter from time to time be amended;

(11) Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or

(12) A repeated violation of any rules and standards validly established pursuant to section 79-262 if such violations constitute a substantial interference with school purposes.

It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a student who is truant, tardy, or otherwise absent from required school activities.

By School Board Motion the following activities are added to the list of grounds for suspension or expulsion:

(a) Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.

(b) Sexually assaulting, attempting to assault, or threatening to assault any person.

(c) Engaging in the selling, using, possession, or dispensing of an imitation controlled substance as defined in section 28-801, of the Nebraska statutes, or material represented to be alcoholic beverages, narcotics, drugs, controlled substance or inhalant.

(d) Truancy or failure to attend assigned classes or assigned activities.

(e) Tardiness to school, assigned classes or assigned activities.

(f) The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin or religion.

(g) Dressing in a manner wherein such dress is dangerous to the student's health and safety or to the health and safety of others or is distracting or indecent to the extent that it interferes with the learning and educational process.

(h) Willfully violating the behavioral expectations for those students riding this school's transportation vehicles.

(i) Sexual, physical or mental harassment of a student or school employee.

(j) Possession of look-alike or replica weapons.

(k) Possession or use of tobacco products.

(l) Any illegal activity by a student on or off school grounds that can be shown to have an impact on the orderly operation of the school or the ability of students or staff members to function.

LONG-TERM SUSPENSION, EXPULSION, OR MANDATORY REASSIGNMENT, PROCEDURES, ENUMERATED.

If a principal makes a decision to discipline a student by long-term suspension, expulsion, or mandatory reassignment, the following procedures shall be followed:

(1) On the date of the decision, a written charge and a summary of the evidence supporting such charge shall be filed with the superintendent. The school shall, within two school days after the decision, send written notice by registered or certified mail to the student and his or her parent or guardian informing them of the rights established under the Student Discipline act.

(2) Such written notice shall include the following:

(a) The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;

(b) The penalty if any, which the principal has recommended in the charge, and any other penalty to which the student may be subject;

(c) A statement that, before long-term suspension, expulsion, or mandatory reassignment for disciplinary purposes can be invoked, the student has a right to a hearing, upon request, on the specified charges.

(d) A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;

(e) A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and

(f) A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail as prescribed in sections 79-271 and 79-272; and

(3) When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.

The Student Discipline Act does not preclude the student or the student's parent, guardian, or representative from discussing and settling the matter with appropriate school personnel prior to the hearing stage.

LONG-TERM SUSPENSION, EXPULSION, OR MANDATORY REASSIGNMENT, HEARING, PROCEDURE, HEARING EXAMINER, HOW DESIGNATED, EXAMINATION OF RECORDS.

(1) If a hearing is requested within five school days after receipt of the notice as provided in section 79-268, the superintendent shall appoint a hearing examiner who shall, within two school days after being appointed, give written notice to the principal, the student, and the student's parent, or guardian of the time and place for the hearing.

(2) The hearing examiner shall be any person designated by the school district's superintendent, school board of education, or counsel, if such person (a) has not brought the charges against the student, (b) shall not be a witness at the hearing, and (c) has no involvement in the charge.

(3) The hearing shall be scheduled within a period of five school days after it is requested, but such time may be changed by the hearing examiner for good cause. No hearing shall be held upon less than two school days' actual notice to the principal, the student and the student's parent or guardian, except with the consent of all the parties.

(4) The principal or legal counsel for the school, the student, and the student's parent, guardian, or representative have the right to examine the records and written statements referred to in the Student Discipline Act as well as the statement of any witness in possession of the school board or board of education at a reasonable time prior to the hearing.

HEARING EXAMINER; DUTIES.

In addition to the other duties provided in the Student Discipline Act the hearing examiner shall remain impartial throughout all deliberations. The hearing examiner shall be available prior to any hearing held pursuant to the act to answer any questions the principal, the student, or the student's parent or guardian may have regarding the nature and conduct of the hearing.

HEARING; NOT REQUESTED WITHIN FIVE DAYS; RECOMMENDED PUNISHMENT; EFFECT.

If a hearing is not requested under sections 79-268 and 79-269 by the student or the student's parent or guardian within five school days following receipt of the written notice, the punishment recommended in the charge by the principal or his or her designee shall automatically go into effect upon the fifth school day following receipt of the written notice by the student or his or her parent or guardian as required in section 79-268.

HEARING; REQUESTED WITHIN THIRTY DAYS; EFFECT.

If a hearing is requested under sections 79-268 and 79-269 more than five school days but not more than thirty calendar days following the actual receipt of written notice, the hearing shall be held but the imposed punishment shall continue in effect pending final determination.

HEARING, BY WHOM ATTENDED, WITNESSES, STUDENT EXCLUDED, WHEN.

Any hearing conducted pursuant to the Student Discipline Act shall be attended by the hearing examiner, the student, the student's parent or guardian, the student's representative, if any, and counsel for the school board or board of education, if the hearing examiner or the superintendent deems it advisable. Witnesses shall be present only when they are giving information at the hearing. The student may be excluded in the discretion of the hearing examiner at times when the student's psychological evaluation or emotional problems are being discussed. The student's representative may be an attorney. The hearing examiner may exclude anyone from the hearing when his or her actions substantially disrupt an orderly hearing.

HEARING, LEGAL COUNSEL, POWERS AND DUTIES.

The school board or board of education, acting through the superintendent, may cause legal counsel to be present either for the purpose of acting as the designee of the principal or for the purpose of advising the hearing examiner in the conduct of the hearing requested under sections 79-268 and 79-269. Any legal counsel who acts as the designee of the principal in presenting the school's case against the student shall not advise the hearing examiner on the conduct of the hearing or later advise administrators or board members on the conduct of any appeal, but legal counsel may give advice on technical and procedural aspects of the school's presentation and may advise the hearing examiner and the board as long as the legal counsel does not act as the principals' designee in presenting the school's case.

HEARING, STUDENT, TESTIMONY.

At a hearing requested under sections 79-268 and 79-269, the student may speak in his or her own defense and may be questioned on his or her testimony, but he or she may choose not to testify and, in such case, shall not be threatened with punishment nor be later punished for refusal to testify.

HEARING EVIDENCE ON STUDENT'S CONDUCT AND RECORDS.

At a hearing requested under 268 and 79-269, the principal shall present to the hearing examiner statements, in affidavit form, of any person having information about the student's conduct and the student's records but not unless such statements and records have been made available to the student or the student's parent, guardian, or representative prior to the hearing. The information contained in such records shall be explained and interpreted, prior to or at the hearing, to the student, parent, guardian, or representative, upon request, by appropriate school personnel.

HEARING; RULES OF EVIDENCE OR COURTROOM PROCEDURES; NOT APPLICABLE.

In conducting the hearing requested under sections 79-268 and 79-269, the hearing examiner shall not be bound by the rules of evidence or any other courtroom procedure.

HEARING; WITNESSES; TESTIMONY; CROSS-EXAMINATION.

(1) The student, the student's parent, guardian, or representative, the principal, or the hearing examiner may ask witnesses to testify at the hearing requested under sections 79-268 and 79-269. Such testimony shall be under oath, and the hearing examiner shall be authorized to administer the oath. The hearing examiner shall make reasonable effort to assist the student or the student's parent, guardian, or representative in obtaining the attendance of witnesses.

(2) The student, the student's parent, guardian, or representative, the principal, or the hearing examiner has the right to question any witness giving information at the hearing.

HEARING; WITNESSES; IMMUNITY.

Any person giving evidence by written statement or in person at a hearing requested under sections 79-268 and 79-269 shall be given the same immunity from liability as a person testifying in a court case.

HEARING; RECORDED; HOW PAID.

The proceedings of the hearing requested under sections 79-268 and 79-269 shall be recorded at the expense of the school district.

HEARING; JOINT HEARING; SEPARATE HEARINGS; WHEN.

(1) When more than one student is charged with violating the same rule and having acted in concert and when the facts are substantially the same for all such students, a single hearing requested under sections 79-268 and 79-269 may be conducted for such students as a group if the hearing examiner believes that a single hearing is not likely to result in confusion and that no student shall have his or her interests substantially prejudiced by a single hearing.

(2) If during the conduct of the hearing the hearing examiner finds that a student's interests will be substantially prejudiced by a group hearing or that the hearing is resulting in confusion, the hearing examiner may order a separate hearing for any student.

HEARING; HEARING EXAMINER; REPORT; CONTENTS; REVIEW;
FINAL DISPOSITION; HOW DETERMINED.

(1) After a hearing requested under sections 79-268 and 79-269, a report shall be made by the hearing examiner of his or her findings and a recommendation of the action to be taken, which report shall explain, in terms of the needs of both the student and the school board, the reasons for the particular action recommended. Such recommendation may range from no action, through entire field of counseling, to long-term suspension, expulsion, mandatory reassignment, or an alternative educational placement under section 79-266.

(2) A review shall be made of the hearing examiner's report by the superintendent, who may change, revoke, or impose the sanction recommended by the hearing examiner but shall not impose a sanction more severe than that recommended by the hearing examiner.

(3) The findings and recommendation of the hearing examiner, the determination by the superintendent, and any determination on appeal to the governing body, shall be made solely on the basis of the evidence presented at the hearing or, in addition, on any evidence presented on appeal.

HEARING; FINAL DISPOSITION; WRITTEN NOTICE; EFFECT; PERIOD OF EXPULSION; REVIEW; WHEN; PROCEDURE;
READMITTANCE.

(1) Written notice of the findings and recommendations of the hearing examiner and the determination of the superintendent under section 79-282 shall be made by certified or registered mail or by personal delivery to the student or the student's parent or guardian. Upon receipt of such written notice by the student, parent, or guardian, the determination of the superintendent shall take immediate effect.

(2) Except as provided in subsections (3) and (4) of this section, the expulsion of a student shall be for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year subject to the provisions of subsection (5) of this section.

Such action may be modified or terminated by the school district at any time during the expulsion period.

(3) The expulsion of a student for (a) the knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student except as provided in subdivision (3) of section 79-267 or (b) the knowing and intentional possession, use, or transmission of a dangerous weapon, other than a firearm, shall be for a period not to exceed the remainder of the school year in which it took effect if the misconduct occurs during the first semester. If the expulsion takes place during the second semester, the expulsion shall remain in effect for summer school and may remain in effect for the first semester of the following school year. Such action may be modified or terminated by the school district at any time during the expulsion period.

(4) The expulsion of a student for the knowing and intentional possession, use, or transmission of a firearm, which for purposes of this section means a firearm as defined in 18 U.S.C. 921 as of January 1, 1995, shall be for a period as provided by the school district policy adopted pursuant to section 79-263. This subsection shall not apply to (a) the issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or (b) firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

(5) Any expulsion that will remain in effect during the first semester of the following school year shall be automatically scheduled for review before the beginning of the school year. The review shall be conducted by the hearing examiner after the hearing examiner has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing examiner that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the superintendent.

CASE RECORD; CONTENTS.

The record in a case under the Student Discipline Act shall consist of the charge, the notice, the evidence presented, the hearing examiner's findings and recommendations, and the action of the superintendent. With respect to any appeal to a court or any subsequent appeal, the record shall consist, in addition, of any additional evidence taken and any additional action taken in the case.

HEARING; APPEAL TO SCHOOL BOARD OR BOARD OF EDUCATION; PROCEDURE.

(1) The student or the student's parent or guardian may, within seven school days following receipt of the written notice of the determination of the superintendent under section 79-282, appeal the superintendent's determination to the school board or board of education by a written request which shall be filed with the secretary of the board or with the superintendent.

(2) A hearing shall be held before the school board or the board of education within a period of ten school days after it is requested, and such time for a hearing may be changed by mutual agreement of the student and superintendent, except that the hearing may be held before a committee of the school board or board of education of not less than three members. Such appeal shall be made on the record, except that new evidence may be admitted to avoid a substantial threat of unfairness and such new evidence shall be recorded as provided in section 79-280.

HEARING; APPEAL; SCHOOL BOARD OR BOARD OF EDUCATION; POWERS AND DUTIES.

(1) After examining the record and taking new evidence pursuant to section 79-285, if any, the school board or board of education or the designated committee thereof may withdraw to deliberate privately upon such record and new evidence. Any such deliberation shall be held in the presence only of board members in attendance at the appeal proceeding but may be held in the presence of legal counsel who has not previously acted as the designee of the principal in presenting the school's case before the hearing examiner.

(2) If any questions arise during such deliberation that require additional evidence, the deliberating body may reopen the hearing to receive such evidence, subject to the right of all parties to be present.

(3) The board may alter the superintendent's disposition of the case if it finds the decision to be too severe but may not impose a more severe sanction.

HEARING; APPEAL; BOARD; FINAL ACTION.

The final action of the board under section 79-286 shall be evidenced by personally delivering or mailing by certified mail a copy of the board's decision to the student and his or her parent or guardian.

Delegation The Board of Education hereby delegates to the superintendent of schools, or the superintendent's designee, the responsibility for maintaining discipline in the schools and all power to act or take actions appropriate or necessary in conformance with district policy.

Other District Policies This policy shall be construed with other existing district policies, and is intended to bring those policies into compliance with the law. This policy shall control to the extent necessary to bring the district into compliance and, in the event this or any other district policy is determined to be illegal or invalid by a court of competent jurisdiction, the policy of this school district shall be that as required by law.

WINSIDE PUBLIC SCHOOL
Alternative Education Plan

In the event of a student expulsion from the Winside Public School for one semester or more, the Winside Public School will provide an educational program to expelled students as follows:

1. An alternative educational plan will be developed for the expelled student by the parents, school staff, and school administration.
2. The plan will be tailored to allow the student to progress toward grade completion and graduation.
3. Course work will be offered through the American School (Chicago, IL) or the University of Nebraska Extension Division (Lincoln, NE), or other certified extension course work agreed on by the parents and the school.
4. Only course work required for grade completion or graduation will be made available to the student. The Winside Public School will pay the costs of this coursework. The student or his/her parents must pay any elective coursework's cost.
5. Coursework must be completed in a timely manner and must be recorded on the student's transcript before return to school after expulsion.

STUDENT DRESS CODE

The Winside School Board has adopted a new student dress code starting with the 1996-97 school year. It is expected that an improved appearance of our students will also improve their pride in themselves and the school. The dress code will apply for those hours that school is in session. Those hours currently are 8:05 a.m. to 3:45 p.m. Several types of garments are considered inappropriate for school wear because of the messages on the garments or decency of the garments. The dress code statements are:

1. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
2. Shorts, skirts, or skorts that do not reach mid-thigh or longer.
3. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
4. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage "horse-play" or that would damage property (e.g. cleats).

5. Head wear including hats, caps, bandannas, and scarves.
6. Clothing or jewelry which exhibits nudity makes sexual references or carries lewd, indecent, or vulgar language.
7. Jeans with holes above the knees.
8. Pajama pants.
9. Clothing or jewelry that is gang related.
10. Visible body piercing (other than ears).
11. Any manner of dress that is dangerous to any student's health or safety, or is distracting or indecent such that it interferes with the learning and teaching process is prohibited.

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school's guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal's office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.

Students in violation of this code will be required to change. Students may be sent home to change. Students violating this code may also be subject to disciplinary action up to and including expulsion from school. Exceptions may be granted for special situations.

DRUG AND/OR ALCOHOL PREVENTION

The Winside School has incorporated into its curriculum a drug and alcohol education prevention program. The use of illicit drugs and unlawful possession and the use of alcohol is not only wrong, but also harmful to your health.

The minimum standard of conduct that we expect our students and employees to follow would be:

"The unlawful possession, use, or distribution of illicit drugs and alcohol by students and/or employees on school premises or as part of any of its activities is prohibited." COMPLIANCE WITH THIS STANDARD OF CONDUCT IS MANDATORY!

The following disciplinary action may be taken if this standard is not followed:

1. Short term suspension from school or school employment.
2. Expulsion from school or dismissal from school employment.
3. Referral for prosecution.
4. Completion of a rehabilitation program.

Information will be made available concerning any drug and/or alcohol counseling and re-entry program.

A copy of this policy is found in the Board Policy Handbook and Faculty Handbook as well as the Student Handbook. A Student Handbook is given to all new families when they enroll their children in the Winside Public School.

BOY AND GIRL RELATIONSHIPS

Public display of affection will not be permitted on school premises. "Sweethearts" are expected to maintain a respectable distance between each other.

FIRE DRILLS

Fire drills are held throughout the year without advance notice. The sounding of an electric horn will be the signal to vacate the building for practice or actual fire. In the event that the electric horn cannot be used, another signal, which cannot be mistaken, will be used.

Pupils are to pass from their respective rooms WALKING RAPIDLY, but not running, in a single file. Only two single files should be allowed in each hall. The actual routes are as follows:

Rooms 205, 206, 207, 208, 209, and 219 use the southwest exit
Rooms 212, 213, 215, 216, 217 and the Library use the northwest exit.

Gym use east exit.

Locker rooms use front door.

The last person out of the room should turn off all lights, close all windows, and close the classroom door.

The staging area for all high school students will be the football field.

Fire drills will be conducted monthly as suggested by the State of Nebraska Fire Regulations.

STORMY WEATHER

There is always a question whether school will close on stormy days. In Winside, the decision is made by the administration of the school.

Arrangements have been made with radio stations WJAG (780), KNEN (94.7), KEXL (106.7), KTCH (1590), US92 (92.7) or Sioux City TV stations; KTIV, KMEG, and KCAU, to announce the closing of school.

The decision to close school will be made about 6:30 a.m. and as soon after that as phone calls can be completed, an announcement will be made.

Parents and students are urged to listen for the announcement on stormy days so as to avoid a trip to town and then have to return home again because school is being closed. PLEASE DO NOT PHONE ANY OF THE ADMINISTRATORS OR FACULTY MEMBERS FOR SCHOOL CANCELLATION INFORMATION.

TORNADO DRILL

In case of tornado, the warning will be an irregular ringing of the class bells and/or physical education whistles. Students in the upstairs of the high school facility should move to the locker room area. Students in the Industrial Arts and Industrial Technology buildings should go to the locker room areas on the ground level in the high school.

MINIMUM STUDY HALL RULES

All students are to be in their seats when the tardy bell rings. Specific rules will be set up by the supervising teacher. The minimum rules and regulations are as follows:

1. The first 20 minutes of Study Hall will be reading time; teachers will keep a log of all reading.
2. Student is expected to bring materials to the study hall to work on.
3. Students may check out to their lockers, a restroom, the drinking fountain, the office, or the library, one at a time.
4. Students may leave to see a teacher if they have a pre-signed pass from that teacher.
5. Students may study together only with the study hall teachers permission.
6. Students failing or nearly failing classes are expected to be studying school work.
7. Library materials are expected to be returned to the library at the end of each period. Desks and chairs should be left in order at the end of each period.

TELEPHONE

IN-COMING CALLS--The office will always gladly cooperate with parents or guardians to get messages to students during school hours. Calls for students during school hours are highly disturbing and will be discouraged so please keep them at a minimum. Messages will be written down and delivered to the student at the break of a class. Students will be called to the phone in cases of extreme importance upon request of the parent or guardian. Cellular phones and pagers will not be allowed to be used during class.

GRADING SYSTEM

The school year is divided into four nine-week periods and two semesters. Grade reports will be given to students, upon whom the parents must place the responsibility of obtaining grade reports. These grade report cards, final grades, and credits are not issued or recorded until all obligations are met.

The following is the grading system used at the Winside School:

A- 100-94

B- 93-86

C- 85-77

D- 76-70

S-Satisfactory (activity grades)

U-Unsatisfactory (activity grades)

Con- Condition is given when certain requirements are to be met before a grade will be given.

I-Incomplete (work not turned in or tests not taken). Work should be completed within two weeks or by arrangement with the teacher or grade will be changed to "0".

Plus and minus may be used by instructors to give a more accurate account of the student's progress.

Progress reports will be mailed to the parents if the student is failing or near failing. Progress reports are prepared twice each quarter. (See activity eligibility also.)

ACCELERATED READING

All students will take a star reader examination at the start of the year to establish their reading level. All Students will then be assigned a reading goal for the semester and be required to read. Students are encouraged to read books which can be applied toward their AR GOAL. If a student reaches their semester goal they will be able to apply three extra credit percentage points to any one of their classes. If a student has a 91 in a class and has finished or reached their AR goal, they can use the extra credit to raise the 91 to a 94. The advantage is to help motivate our students to read. Teachers will keep a log for each student in their classes and monitor the types of reading taking place. Work on the computer during these 20 minutes is not allowed.

REQUIREMENTS FOR GRADUATION

In Junior High, students must earn 50 credits of 7th grade courses to be classified as an 8th grader and 50 credits of 8th grade courses to be classified as a freshman. The core classes of science, English, math, and social studies will be

retaken if they are failed. Other classes may be retaken if they are failed and if the credits are needed.

Students in high school shall be classified as sophomores after they have earned 60 semester hours of credit, a junior after they have earned 120 semester credit hours, and a senior after they have earned a total of 180 semester credit hours, and recommended for further education. 220 credits are required for graduation.

The student class load shall be the regular prescribed courses in the elementary grades and the high school load shall be 7 classes, including music, instrumental and vocal, per year as a minimum load, unless special permission is given to have less by the guidance counselor or principal.

Two courses of study may be followed--one towards a vocational career and the other is a college prep program.

4-YEAR COLLEGE PREP PROGRAM

Language Arts	45 credits
Math	30 credits
Science	30 credits
Social Studies	30 credits
PE/Health	10 credits
Computer	10 credits
Business	<u>10 credits</u>
	165 credits

REQUIRED COURSES in **BOLD**

English 1, 2, 3, 4, Speech
 Algebra, Geometry,
 Advanced Math, Pre-Calculus
Physical Science, Biology, Advanced
 Biology, Chemistry, Physics
American History, Government,
 World History, Geography
Phys Ed I/Health, PE II, Weights & Conditioning
Computer Applications I & II,
 Computer Applications III
 Accounting, Personal Finance

COMMUNITY COLLEGE/VOCATIONAL TECH SCHOOL PROGRAM

Language Arts	45 credits
Math	30 credits
Science	30 credits
Social Studies	30 credits
PE/Health	10 credits
Business	10 credits
Industrial Technology	10 credits
Computer	<u>10 credits</u>
	165 credits

English 1, 2, 3, Basic English, **Speech**
Pre-Algebra, Algebra I, Algebra II, Applied Math
Physical Science, Biology, Applied Science
American History, Government,
 World History, Geography
Phys Ed I/Health, PE II, Weights & Conditioning
 Accounting, Personal Finance
Drafting, (Shop & Ind. Tech Only)
Computer Applications I & II

The remaining hours to meet graduation requirements can be obtained by completing elective classes.

Further eligibility is that a student must have attended high school eight semesters, completed the requirements by commencement and satisfactorily cleared the records of disciplinary actions, payment of fees, payment of school lunches, returning athletic equipment, and any other obligations.

At the May 15, 1975 regular Board of Education meeting, the following motion was passed:

“That the school no longer award Certificates of Attendance effective with the 1976-77 school year. Anyone not meeting graduation requirements and obligations will not receive a diploma and may not take part in the graduation activities.”

HONOR ROLL

In an effort to recognize a high level of academic achievement in scholastic endeavor, the office will release an honor roll each nine weeks. The honor roll will be sent to the Wayne Herald and the Norfolk Daily News.

The Principal's Roll will consist of students who receive all 94% or better grades. To qualify for the honor roll, the students must have all grades 86% or higher. Honorable mention will be given to those students who receive grades with an average of 86% or better and no grades lower than 77%.

An unsatisfactory report in conduct can eliminate a student from the honor roll by action of the administration.

Grades used in determining the honor roll and honorable mention will include all numerical grades given for classes for which credits are given.

DROPPING A CLASS AND SUBJECT LOAD

A student is not permitted to drop a class until he or she has obtained the permission of the instructor, the guidance counselor, the principal, and the parents. The counselor will notify the teacher when the student may be dropped from the class roll. Adds and drops must be done by the end of the 5th day after the start of each semester.

The student must attend class until the notice has gone out, even though it is known he or she will be permitted to drop. Dropping a class after five days of the semester constitutes a failure of the class. Permanent removal from class for discipline will constitute a failure.

The subject load carried by the student is regulated by the Board of Education and administration. No student attending Winside High School will be permitted to carry less than 7 classes, unless special permission is given to carry less by the guidance counselor or principal. These criteria may not allow for failure in a class if a student is to meet the 220 plus hour requirement.

SUPERVISED CURRICULUM STUDY

Correspondence courses are available through the Extension Division of the University of Nebraska. Any student who wishes to take a subject not offered in the high school curriculum may take a course by correspondence. The student will pay for all expenses for the course to enroll in it, but will be reimbursed upon successful completion of the course if it is not available in the school's curriculum. If interested in correspondence work, contact the principal or the guidance counselor. Credit for the correspondence courses may be transferred to the Winside High School from the UNL-Extension Division. Correspondence courses will not normally be allowed to replace the requirement to maintain 7 courses in Winside High School.

9-12 CURRICULUM OFFERING

LANGUAGE

English 1, 2, 3, 4
Basic English
Speech
Spanish 1 & 2 DL
Journalism
Creative Writing
Film & Literature

SCIENCE

Physical Science
Applied Science
Biology
Chemistry
Advanced Biology

MATH

Pre-Algebra
Algebra 1 & 2
Geometry
Pre-Calculus
Applied Math

BUSINESS

Accounting
Personal Finance
Computer Applications I, II, III

Physics

SOCIAL STUDIES

World History
American History 1
Government
Geography

PHYSICAL EDUCATION

Phys Ed 1 & 2
Health
Weights

VOCATIONAL (SHOP & IND TECH)

Industrial Technology/Computer IV
Automotive Technology
Manufacturing
Construction
Drafting
Junior Woods

FAMILY & CONSUMER SCIENCE

Housing - Clothing Alt yrs
Child Development - Nutrition Alt yrs
Adult Living

ART
Art 1 & 2

INDEPENDENT STUDY PROGRAM

To allow senior high school students to participate in activities outside their regular classroom schedule, an independent study program has been originated. This participation will result in acquisition of additional learning experiences for the students in a discipline of his or her choice and will be awarded credit hours in that discipline. The number of credits ranging from 1 to 3 will be determined by the extensiveness of the project. The principal will make the final determination with the recommendations made by the teacher and the counselor.

The basic criteria for the Independent Study Program are as follows:

1. The student must be passing in all subjects.
2. The student must be in good standing in the discipline for which he/she applies. Good standing is to be defined by the instructor of that discipline.
3. The student must submit a proposal describing his/her goal for being admitted to the program.
4. The student must prepare a report at the end of each nine weeks outlining the activities and goals concluded.
5. The student must be recommended by three teachers.
6. The student must be interviewed by the Independent Study Selection committee. (The selection committee will be composed of the guidance counselor and three teachers selected at the first teacher's workshop.) Anyone may apply. The teacher of the specific discipline and the student will outline the goals and requirements for the activity. A copy of the preliminary outline must be submitted to the principal to be filed in his office.

All Independent Study Program projects are to be completed outside the regular classroom under the supervision of the instructor of that specific discipline.

GUIDANCE AND COUNSELING SERVICE

The school counselor is available to students to assist in student registration and orientation, in career and post-high school education, and in application to schools, and for financial aid. The school counselor is available to assist the student solve personal and school problems. The counselor also administers standardized tests and keeps the student records.

RESOURCE SERVICES

Those students having special educational needs may qualify for extra service from the resource teacher. Students who are interested in receiving resource teacher help should speak to the resource teacher or the counselor.

TEXTBOOKS AND SCHOOL PROPERTY

Textbooks are assigned to students by a number appearing on the inside of the front cover. Students are responsible for books checked out to them for any damage loss or unusual wear. Currently textbooks cost the neighborhood of \$45.00 new.

Broken Bindings:

1. If broken during the first two years of use, the student must pay for the book.
2. If broken after the first two years of use, the student must pay for the bookbinding cost.

Defacing:

1. Any writing in or on the book constitutes a fine of \$1.00 per page, up to half the value of the book. If the classroom teacher decides that writing has ruined the book, the student will be charged for the replacement cost of the book.

2. If the covers are ripped or pages are torn out, the student will be charged for the replacement cost of the book.

3. The citizens of the Winside School District have made sacrifices in order to provide for this school. You can best show your appreciation by taking excellent care of the buildings, equipment, grounds, gym floor, desk tops, etc. so that it can be passed on to future students in first class condition. Street shoes cause immediate damage to the playing floor of the gym, so they are prohibited. Restrooms are maintained by the custodians, who do their best to maintain an acceptable facility. We can show our appreciation to them by discarding waste paper properly and using common sense when using the toilet room supplies. The school grounds readily depict the physical appearance of the school facility to the public. It is the student's responsibility not to throw trash on the school grounds, not to deface school property in any manner. You can show your appreciation by encouraging others to aid in maintenance of the school property. Deliberate misuse of, damage to, or vandalism of school property will result in payment to the school for repairs needed to restore the property to the original condition.

CLOSED CAMPUS

The procedure by which students will be allowed to leave the K-12 Closed Campus at noon:

***A student released by parents on a permanent basis must have a note on file in the building office.**

***A parent must come into the school building to release a student excused periodically.**

CAFETERIA PROGRAM

We have a cafeteria meal system in place. All money put into your account is used by all your children for breakfast, lunch, milk break (elementary only), and extra milk and juice. **Money needs to be in your account ahead of time.** Money is to be given to Mrs. Longnecker in the high school building. There is not to be any charging for anyone at anytime. A statement will be sent out once a month, please determine your family needs and send money accordingly. Remember, money needs to be in your account ahead of time! With nearly 175 families in the district it is very time consuming and expensive to continually send reminders for money and we cannot make phone calls on an individual basis. If your

child(ren) do(es) not have enough money to eat, they will be offered a peanut butter sandwich. If this would embarrass your child(ren) please make sure you have plenty of money in your account.

OFFER vs. SERVE--Our hot lunch program participates in the offer vs serve program. This program offers students all five required food items as set forth in the guidelines setup by the USDA. Students may decline up to two of the five required food items. The price of the lunch is not affected if the student declines food items or accepts smaller portions.

All food served in the cafeteria is to be eaten in the multi-purpose room. All students will conduct themselves in a proper manner while eating their meal. They are to return their trays to the kitchen window and place all papers, etc in the proper receptacles. Special care should be taken to return the silverware with the tray. Please do not throw it away with the paper products.

All students bringing their own lunch are **required** to eat in the cafeteria, this includes grades 7-12.

Breakfast prices are \$1.25 for all students and adults. Lunch prices are \$2.25 for grades K-6, \$2.50 for grades 7-12, \$3.00 for faculty and staff. VISITORS TO THE CAFETERIA WILL BE CHARGED \$3.25 PER MEAL. The cost for milk and juice is \$0.30 a carton - one of each is included in the price of breakfast and one milk is included in the price of a lunch. Milk breaks are held in the elementary and children can choose to have milk at that time and that charge is taken from the family fund.

It is beneficial for both you and the school district if you qualify for free or reduced meals. Please fill the paper work out if you feel there is any chance of qualifying. This information is kept confidential.

NONDISCRIMINATION STATEMENT

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

LOCKERS

Each Student will be assigned a book locker for books and school supplies. Each athlete and P.E. student will be assigned a locker in the boys and girls locker rooms. The student(s) assigned to each locker are responsible for loss from or damage to the locker. (See the Textbooks and School Property Section.)

The lockers are school property. They are for the storage of school related items only. Only school owned locks will be used on these lockers. Any others will be cut off and destroyed. Do not give the key or combination to anyone else! **THE LOCKERS MAY BE INSPECTED BY SCHOOL STAFF AT ANY TIME!**

Lockers should be kept locked. Do not keep valuable items in your locker - the school is not responsible for stolen or damaged items.

PERSONAL PROPERTY

It is to be understood by school patrons and students that the student is responsible for his or her own property and that the school cannot assume responsibility for the loss or damage of personal property. Do not bring valuable personal possessions to school. Lockers and locks are provided to 7-12 grade students for their use by the school. Lock up your personal possessions! **DO NOT** leave lockers unlocked! Personal property can be checked in at the office for safekeeping if the student so desires.

Any article found by students or school staff should be turned in at the office for return to its owner. Any unclaimed articles will be disposed of at the end of the school year.

SCHOOL SPONSORED TRIPS

All students representing the school must ride the school-sponsored transportation if it is provided unless specifically approved by the administration or the teacher in charge. Students may go with his/her parents or another parent if written permission has been given by the parent to the sponsor or administration. Only in this way can the school be certain that all students are accounted for and that pupils will be on time for group or individual activities.

School buses will leave for home immediately following the event unless the sponsor has made other arrangements and had them approved by the office prior to leaving Winside. Only in this way is it possible to coordinate bus usage and respect the plans of parents, sponsors and drivers.

Students riding the bus to and from school and on school-sponsored trips must adhere to regulations set down by the bus driver and sponsor. A list of regulations is available for reviewing in each bus. Your safety is dependent upon the cooperation you give the bus driver.

REGULATED DEVICES

Prohibited devices shall include any item, which is sufficiently annoying, offensive, unpleasant, or obnoxious that it substantially interferes with or materially disrupts the educational process. Any prohibited items or devices such as beepers, cell phones, etc. brought to school or school events may be confiscated.

Confiscated items will be held for a period of time as determined by school officials. The confiscation period will be no less than one day and no greater than one semester, dependent upon the infraction and number of prior infractions. Confiscation could also result in a student's parents/guardians being required to retrieve the item.

PERMISSION SHEETS

Permission sheets are required of every student who participates in a field trip or other non-regularly scheduled trip away from the school premises.

HAZARDOUS CONDITIONS

Any conditions or situations potentially hazardous to student or staff's health and well-being are to be reported to the administration.

APPROPRIATE USE POLICY FOR THE WINSIDE PUBLIC SCHOOLS COMPUTER NETWORK

Use of the school's computer equipment is a privilege, not a right. This privilege is extended to all students who wish to enhance their learning experiences. It is necessary for all users to comply with the following rules to insure smooth operation of the network.

Guidelines to follow include:

1. You are responsible for all use made of your account. Do not give your password to anyone, or allow anyone to use your account. The school is not responsible for lost or damaged data.
2. Be sensitive to the public nature of shared facilities. Do not type, print, save, or display anything defamatory, inaccurate, profane, abusive, harassing, sexually oriented, threatening, illegal, or offensive. If you shouldn't wear it on a T-shirt at school or say it in a classroom, you shouldn't have it on your screen saver or wallpaper. Before you leave a workstation, be sure to logout properly (just turning off the computer is hard on the system), push in the chair, clean up any garbage, and collect your personal items.
3. Avoid acts that waste resources. Downloading, saving, and playing games or programs that are not part of a class assignment approved by a teacher wastes space and makes the network slower for others. Printing unnecessary pages or copies wastes resources. Use a spell checker and print preview often; try to print only final copies. Any personal pages printed to a laser printer will cost \$0.10 each.
4. Copying another user's data is plagiarism. Logging into another person's account or using another account is considered forgery or misrepresentation. Do not invade the privacy of another user. Only teachers and school staff are allowed access to others' accounts.
5. Students are financially responsible for intentional damage to computers.

The following are NOT permitted:

1. Sending, receiving, or displaying offensive messages or pictures.
2. Using obscene language

3. Harassing, insulting, or attacking others
4. Damaging computers, computer systems, computer network, or software
5. Violating copyright laws
6. Using passwords of others
7. Trespassing on the others' folders, work or files
8. Intentionally wasting resources
9. Employing the computers for commercial or personal purposes
10. Use of chat lines, chat rooms, non school e-mail, and social networking sites.

Network rule violations will be treated as follows:

1st violation = network account disabled for 1 month

2nd violation = network account disabled for the rest of the semester or 45 days, whichever is longer

3rd violation = network account disabled for the rest of the school year

If your account is disabled and you have assigned homework that requires access to the network, obtain a pass signed by your teacher that states that you need access to a temporary account.

STUDENT DRIVING

Students will not be allowed to be in their cars at any time during the school day (this includes the lunch hour) without special permission from the administration.

Cars are not to be driven during the day without the permission of the administration or teacher, which can be gained through written permission from parents. Written permission should be given prior to authorization being given by the administration.

The following resolution was adopted by the Winside Board of Education at a meeting held May 11, 1972:

"Be it resolved by the Board of Education, District 95R, that from this date (May 11, 1972) forward, all grass on school property and all sidewalks on school property will be restricted from vehicle parking and movement. Violators may be charged with trespassing."

Students operating their vehicle in a hazardous, reckless, or apparently illegal manner on school premises may be subject to school disciplinary and/or police action.

During the school hours of 8:00 a.m. to 4:00 p.m., students are expected to park in designated parking slots on the concrete lot (Sophomores/Juniors/Seniors) or on the gravel lot (Seventh/Eighth/Ninth) next to the football practice field. Failure to park in designated areas will result in a **loss of parking privileges**.

INSURANCE

The school offers an insurance policy. However, it is the parent's decision as to whether they wish to insure their child. An enrollment form is sent home with each student at the beginning of the school term with directions on how to enroll and also the terms of the coverage. We ask that this form be returned to the school as soon as possible indicating your desire to be insured with the company.

Special coverage can be obtained for football, school-time, dental, and 24-hour programs. Check at the office for specifics. The school is not an agent.

SCHOOL VISITORS

All unscheduled visitors are to check in with the school administration.

Class visitors, other than parents, are not encouraged due to the fact that they cause undue disturbance in the classes. If a parent wishes to speak with a teacher or administrator, he/she should call in advance for an appointment other than during class times.

HEALTH SERVICES

Good health is one of the major objectives in the Winside School. In addition to physical exams required of athletes, seventh graders, and kindergarten students, the school provides a health screening service and nursing service one day per week. Regular eye, ear and teeth examinations are conducted by the school nurse. The findings, in some cases, have been instrumental in helping parents and teachers locate areas of potential difficulty, such as a degree of hearing loss or eyesight.

Cumulative records are maintained for each student in school containing health history. The results of physical and dental examinations and vaccination records are kept so as to provide pertinent information for the well being of the student.

ACTIVITIES

Activity Eligibility Requirements:

A student will be ineligible for extra-curricular activities for a period of one semester if he/she does not have 20 credit hours of schoolwork for the immediately preceding school semester. First semester freshmen are exempted.

A student failing more than one class or one class in consecutive weeks as indicated by down slips or by grade cards will be ineligible for a period of one week or more or until the student is passing as determined each Monday. Down slips are to be issued weekly. Ineligibility's will run from one Monday noon to the next Monday noon. Extra-curricular activities in which a student is ineligible and grades are given for participation will require the student to make-up the activity to receive a grade.

Extra-curricular activities include all inter-scholastic contests, public presentations or performances and athletic matches. The student will be allowed to practice with his/her team, band, chorus, speech or drama group.

INTRODUCTION

The athletic program at Winside Junior-Senior High School is available to all who wish to participate. The athletic program can enhance our academic program in that athletics (1) help build teamwork and leadership, (2) can help improve the individual's character and sense of responsibility, and (3) enjoy a very great public visibility and is a strong link between the school and the public. Athletes normally enjoy better grades and fewer discipline problems than other students. All students are encouraged to participate to help make Winside athletics the best possible.

SPORTSMANSHIP

All athletes, managers, and coaches are expected to behave in a sportsmanlike manner. Sportsmanlike manners include showing respect for your opponent at all times, respecting the official's decisions as final, control at all times, showing appreciation for good performance regardless of who wins or loses, and striving to do the best you can for the team and yourself. Athletes, managers, and coaches representing Winside High School are expected to behave as ladies and gentlemen at all times.

REQUIREMENTS TO PARTICIPATE

All athletes must have a physical examination and doctor's approval to participate in any of our sports programs. Physical examinations are given at the school at a scheduled date during the summer. Athletes must also have their parent's permission to participate.

A student failing more than one class as indicated by progress reports or by grade cards will be ineligible for a

minimum period of one week and until the student is failing one or fewer classes. Down slips are to be issued twice quarterly.

Extra-curricular activities include all interscholastic contests, public presentations or performances, and athletic matches. The student will be allowed to practice with his/her team, band or chorus.

The athlete must also meet the eligibility requirements as indicated by the Nebraska School Activities Association. Athletes may lose their eligibility to participate in NSAA sanctioned activities if they have been in school more than 8 semesters, competed at out of school sports, or for other reasons. Information on these requirements is available from the school Athletic Director.

By going out for athletics, the student indicates a willingness to adhere to the training rules for that particular sport. The coach of each sport will publicize the training rules.

By going out for each sport, the athlete agrees to behave in a sportsmanlike manner and to adhere to the usual rules of conduct for the school as outlined by State law.

In order to practice or participate in interscholastic contests, the student must be in school all day, the day of practice or the contest. Exceptions to this may be granted by the school principal if arranged in advance. NO EXCEPTIONS to this will be granted to students who are ill, students who take workdays, or students who have unexcused absences.

All athletes, managers, and coaches will travel to and from contests in other towns in transportation that is provided by the school. Any exceptions to this must be arranged in advance with the head coach involved. Any exceptions will conform to the School Board Policy on TRANSPORTATION-STUDENTS FOR SCHOOL ACTIVITIES.

Alcoholic Beverages, Illegal Drugs Or Tobacco

Beginning with enrollment of their 9th grade year and completing their required senior year the following will be carried forth thru the 4-year period.

Athletes or members of any extracurricular activity will lose their right to participate in inter – scholastic contest/s because of ineligibility, failure to comply with training rules: use of or possession of alcoholic beverages, illegal drugs, abuse of prescription drugs, supplemental muscle enhancers or use of or possession of tobacco.

Controlled Substances: Upon exhibiting evidence of having used or been in possession of, alcoholic beverages, tobacco products, illegal drugs, prescription drugs or any other chemical used as a drug, the student will be subject to consequences.

“Exhibiting Evidence”: The following are situations that students are deemed in violation of the policy.

- Any witnessing of a student involving the use, possession or distribution of tobacco, alcohol, or drugs by any employee of Winside Public Schools.
- Any information provided by a law enforcement officer as to the violation of these policies.
- Any conviction involving the use, possession or distribution of drugs, alcoholic beverages or tobacco products.
- Any confession by the student of a violation to a sponsor, activity director, or school administrator.
- A determination that the student is a delinquent child under the Juvenile Statutes of the State of Nebraska, as a result of the use of drugs, alcoholic beverages, or tobacco.
- If a student is charged or convicted of any criminal charge or determined to be a delinquent child under any other circumstances, which is indicative of behavior not representative of a good citizen.
- If “turned in” by a student’s parent or guardian for violation of any of the above.

Upon the exhibiting evidence, the student and his/her parents or guardians will meet with school personnel, after which a decision will be rendered.

1st Offense in a 4-year period:

- a) Miss 14 days, for any extra curricular activity/s, if self reported within the first 24 hours of the violation. Consequences will begin for the activity/s, with the next contest or the week of the next contest which ever comes first.
- b) Miss 28 days from any extra curricular activity/s, if not self-reported, and or after the 24 hours of the violation.
- c) Either of the above suspensions must have the violator enter into a diversion program, documentation of his/her entrance and be in good standing of the program.

- d) Failure to enter into a diversion program or show good standing will terminate their eligibility to participate in all extra curricular programs for the year

2nd Offense in 4-year period:

- a) Miss 28 days from any extra curricular activity/s, if self reported within 24 hours of the violation.
- b) Miss 56 days from any extra curricular activity/s, if not self-reported, and or after the 24 hours of the violation.
- c) Either of the above suspensions must have the violator enter into a drug and alcohol-counseling program, documentation of his/her entrance and be of good standing with the program.
- d) Failure to enter into a drug and alcohol-counseling program or be in good standing will terminate their participation in all extra curricular programs for the 4-year period.

3rd Offense in 4-year period:

- a) The violator will not be allowed to participate/help in any extra-curricular activity, for the remainder of the 4-year period.
- b) An appeal can be asked for, to a committee of sponsors (set up by the school district), 1 year after the date of the 3rd offense. It will be reviewed and determined whether or not to reinstate the violator.
- c) If violator fails again during this time, no appeals allowed, termination of eligibility would be final.

Activity Examples:

- a) Football
- b) Cross Country
- c) Volleyball
- d) Basketball
- e) Wrestling
- f) Track
- g) Speech
- h) 1 Act
- i) Jazz Band
- j) Swing Choir
- k) Golf (if fielding a team)

Suspension Example:

- 1) All Violators will be required to attend all practices unless a diversion meeting or substance / alcohol counseling meeting interferes with the practice they would be excused only then for that meeting date.
- 2) If on 3rd offense this would constitute a termination of attending any practices.

Junior High Policy:

Beginning with enrollment of their 7th grade year and completing their required senior year the following will be carried forth thru the 2-year period.

Athletes or members of any extracurricular activity will lose their right to participate in inter – scholastic contest/s because of ineligibility, failure to comply with training rules: use of or possession of alcoholic beverages, illegal drugs, abuse of prescription drugs, supplemental muscle enhancers or use of or possession of tobacco.

Controlled Substances: Upon exhibiting evidence of having used or been in possession of, alcoholic beverages, tobacco products, illegal drugs, prescription drugs or any other chemical used as a drug, the student will be subject to consequences.

“Exhibiting Evidence”: The following are situations that students are deemed in violation of the policy.

- Any witnessing of a student involving the use, possession or distribution of tobacco, alcohol, or drugs by any employee of Winside Public Schools.
- Any information provided by a law enforcement officer as to the violation of these policies.
- Any conviction involving the use, possession or distribution of drugs, alcoholic beverages or tobacco products.
- Any confession by the student of a violation to a sponsor, activity director, or school administrator.
- A determination that the student is a delinquent child under the Juvenile Statutes of the State of Nebraska, as a result of the use of drugs, alcoholic beverages, or tobacco.
- If a student is charged or convicted of any criminal charge or determined to be a delinquent child under any other circumstances, which is indicative of behavior not representative of a good citizen.
- If “turned in” by a student’s parent or guardian for violation of any of the above.

Upon the exhibiting evidence, the student and his/her parents or guardians will meet with school personnel, after which a decision will be rendered.

1st Offense in a 2 year:

- e) Miss two weeks (14 days beginning the 1st Monday of all eligible inter-scholastic competition), if self reported within the first 24 hours of the violation.
- f) Miss four weeks (28 days beginning the 1st Monday of all eligible inter-scholastic competition), if not self-reported, and or after the 24 hours of the violation.
- g) Either of the above suspensions must have the violator enter into a diversion program and documentation of his/her entrance and be in good standing of the program.
- h) Failure to enter into a diversion program or show good standing will terminate their eligibility to participate in any inter scholastic programs for the year

2nd Offense in 2-year period:

- e) Miss 4 weeks (28 days) of all eligible inter-scholastic competition beginning the 1st Monday of inter-scholastic contests, if self reported within 24 hours of the violation.
- f) Miss 8 weeks (56 days) of competition, if not self-reported, and or after the 24 hours of the violation.
- g) Either of the above suspensions must have the violator enter into a drug and alcohol counseling program and documentation of his/her entrance and be of good standing with the program.
- h) Failure to enter into a drug and alcohol counseling program or be in good standing will terminate their participation in any inter scholastic program for the 2 year period.

3rd Offense in 2-year period:

- d) The violator will not be allowed to participate/help in any extra-curricular activity, for the remainder of the 2-year period.
- e) An appeal can be asked for, to a committee of sponsors (set up by the school district), 1 year after the date of the 3rd offense. It will be reviewed and determined whether or not to reinstate the violator.
- f) If violator fails again during this time, no appeals allowed, termination of eligibility would be final.

Coaches and sponsors may impose regulations and rulings that are stricter than district guidelines.

Suspension Example:

- 1) All Violators will be required to attend all practices unless a diversion meeting or substance / alcohol counseling meeting interferes with the practice they would be excused only then for that meeting date.
- 2) If on 3rd offense this would constitute a termination of attending any practices.

Those entering from Jr. High School to High School:

- 1) 1st Offense violators will come into the high school programs with a clean record with no carry over from Jr. High School.
- 2) 2nd Offense violators will come into the high school program with a 1st offense record of the high school requirement policy.

- 3) 3rd Offense violators will have to have a review from the committee of sponsors to determine that person's status.

Other Misdemeanors or felonies: a committee of the current head coaches for the Winside Public School will consider Penalties for other misdemeanors or felonies.

Behavior in school resulting in detentions may result in detentions in practice.

Absences: Excused at the coach's discretion if notified in advance.

Unexcused: If the coach is not notified in advance the first offense will be conditioning plus sitting out 1 game and the second offense will be removal from the team.

As representatives of the Winside Public School, students are expected to dress and behave in an exemplary manner. Coaches will advise the students if they need improvement. Failure to comply may result in a penalty.

In case of extenuating circumstances, appeals will be made to a committee of the current head coaches of all sports, the athletic director, and the high school principal.

PRACTICE REGULATIONS

1. All practices and competition will be carried out in accordance with the Nebraska School Activities Association. Coaches are responsible for making these rules known to the players and following them. Rulebooks are available from the coaches or from the Athletic Director.

2. No student will be allowed to use school athletic facilities without direct sponsorship of a coach.

3. Athletes who quit during the season or who are removed from a squad for disciplinary reasons will not be allowed the use of school athletic facilities until the season during which he/she quit or was removed is over.

4. Off-season practices will not interfere with the sport in season and will comply with the Nebraska School Activities Association rules and regulations.

5. No practices will be allowed on Sunday, except when the team has a Monday Varsity game. No practices will be allowed on days that school is dismissed because of inclement weather.

6. Practices for high school athletics should not exceed approximately 2 hours in length.

7. Wednesday Night Extracurricular Policy – Extracurricular activities are not to be held on Wednesday nights after 6:30 PM during the school year unless prior administration approval is given. Coaches and/or sponsors are to halt direct instruction of organized activities at 6:00 PM. Students must be out of school buildings by 6:30 PM.

8. The school will normally provide special athletic equipment to the student at no charge, except for personal equipment such as shoes, socks, under-garments, and practice shirts and shorts.

No school equipment will be given or sold to any student. Any student in possession of school owned equipment that has not been checked out to him by the appropriate coach may be suspended or expelled from school as provided for in the student handbook. Any equipment that has unusual wear or damage will be paid for by the person who checked it out or by the person who caused the unusual wear or damage. No equipment will become the property of the student.

LETTERING REQUIREMENTS

In order to honor the athletes who have participated at the varsity level for Winside High, "Letters" will be awarded to those athletes meeting or exceeding the requirements listed below. The school will pay for the first letter earned. The individual may purchase subsequent letters, emblems, and pins. All letter winners will receive a certificate.

FOOTBALL: In order to letter in football, a student must accumulate a total of 22 quarters of credit. These quarters may be accumulated in a variety of ways and will be awarded as the athlete earns them accordingly.

1 quarter for each quarter of Varsity competition

1 quarter for every 4 quarters of Junior Varsity competition

6 quarters for participation in Track the previous spring

6 quarters for attendance at 16 of the 24 lifting days during the summer weight program

In order to receive the 6 quarters for track participation, the student need not letter in track, but must complete the season in good standing. For an incoming freshman, the Junior High track Program will serve in this capacity.

The summer weight program consists of 24 lifting days, Monday through Thursday each week. The program runs from mid June through early August. In order to accumulate the 6 quarters for weight room participation, the student must attend 16 times and complete the required lifts each day. Fewer quarters of credit are not awarded for attendance under the 16-day limit. An athlete can accumulate an additional quarter of credit for every 5 lifting days over 16.

VOLLEYBALL: (1) Play in at least 1/3 of the varsity games during regular season play. (2) Seniors out for four complete seasons. (3) In case of injury to the athlete, who in the coach's estimation would have lettered anyway. If recovery time prevents her from further competition, the injured athlete must continue to come to practices and serve as an assistant manager or in some other capacity. (4) In all cases the athlete must have the coach's recommendation.

CROSS COUNTRY: (1) medal in 2 varsity meets (2) be in the top 20 at districts (3) run at State (4) be a member of district, state, conference championship team (5) seniors must be out for four complete seasons (6) In all cases the athlete must have the coaches recommendation.

BOYS BASKETBALL: (1) Must play in ½ of the quarters of varsity games (All tournaments included except district and state.) (2) Number 1 can be waived in case of an athlete who has contributed a great deal to the team. (3) In case of injury to the athlete, who in the coach's estimation would have lettered anyway. (4) Seniors must be out for four complete seasons. (5) In all cases the athlete must have the coach's recommendation.

GIRLS BASKETBALL: (1) Play in one-half of the total quarters of the Varsity games or contribute a great deal to the team. (2) Seniors must be out for four complete seasons. (3) In case of injury to the athlete, who in the coach's estimation would have lettered anyway. If recovery time prevents her from further competition, the injured athlete must continue to come to practices and serve as an assistant manager or in some other capacity. In all cases, the athlete must have the coach's recommendation.

WRESTLING: (1) To make weight and participate in 50% of all varsity matches. (2) Place in the top 4 in district competition. (3) In case of injury to the athlete, who in the coach's estimation would have lettered anyway. If recovery time prevents him from further competition, the injured athlete must continue to come to practice and serve as an assistant manager or in some other capacity. (4) Seniors out for four complete years.

- TRACK: (1) Score 42 points through the completed season.
- a) Six points awarded for participation in Fall Sport
 - b) Six points awarded for participation in Winter Sport
- (2) Seniors who have completed four seasons
- (3) Injured and recovery prevents them from further competition. Will serve as a manager for practice and meets.
- (4) In all cases, must have the coach's recommendations.

STUDENT MANAGER: Attend games, meets and practices as directed by the coach, assist the coaches as directed, follow the same training and eligibility rules as the athletes and have the coach's recommendation.

Athletes and managers may become ineligible for a letter for breaking training rules, unexcused absences from practice, failure to complete the season except in the event of injury, or for any conduct in or out of school that would disgrace the team.

NEBRASKA SCHOOL ACTIVITIES ASSOCIATION

Compliance with the rules will prevent your team, school or community from being penalized.

WINSIDE HIGH SCHOOL ELIGIBILITY RULES

Except for 1st semester freshmen, sports participants and student managers **MUST** have 20 credit hours for the preceding semester and be failing one or fewer classes in the current semester in order to be eligible for interscholastic competition for public presentations.

In order to represent a high school in interscholastic athletic competition, a student must abide by eligibility rules of the Nebraska School Activities Association.

If you do not understand a summary of these rules listed below, or you need an explanation of other requirements, consult the high school principal or athletic director.

1. Student must be an undergraduate.
2. Student must be enrolled in at least twenty hours per week and regular in attendance in accordance with the schools attendance policy.
3. Student must be enrolled in some high school on or before the 11th day of the current year.
4. Student is ineligible if 19 years of age before August 1st of current school year.
5. After a student's initial enrollment in grade nine, he/she shall be ineligible after eight semesters of school membership.
6. Student must have enrolled in school the immediate preceding semester.
7. Student must have received twenty semester hours of credit the immediate preceding semester.
8. Once the season of a sport begins, a student shall compete only in athletic contests/meets in that sport, which are scheduled by his/her school. Any other competition will render the student ineligible for a portion of, or all of, the season in that sport. The season of a sport begins with the first date of practice as permitted by NSAA rules. The fall sports season begins August 17, 2009 and ends with the state championships. The winter sports season begins November 16, 2009 and ends with the state championships in winter sports. The spring sports season begins March 1, 2010 and ends with the state championships in the spring.
9. A student shall not participate in sports camps or clinics during the season of a sport in which he/she is involved, either as an individual or as a member of a team.
10. A student shall not participate on an all-star team while a high school undergraduate.
11. A student shall be ineligible for ninety school days to represent a school in interscholastic competition at the varsity level if the school is located in a school district other than the district in which his/her parents maintain their domicile. (Check with school administrator for an interpretation of rule if the school district where the parents reside has no high school or if there are two or more high schools in a district.)
12. A student is ineligible for ninety school days if his/her parents have changed their domicile to another school district and the student has remained in the former school, which is in a different school district. (EXCEPTION: If parents have moved after school has started, the student will be eligible to compete for the remainder of the school year, or if parents have moved during the summer which immediately precedes the school year and the student is in grade twelve and has attended the high school for two or more years, the student is eligible for that school year in the school district from which the parents moved.)
13. Guardianship does not fulfill the definition of a parent. If a guardian has been appointed for a student, the student is eligible in the school district where his/her natural parent(s) have their domicile. Individual situations involving guardianship may be submitted to the Executive Director for his review and ruling.
14. A student shall not participate in a contest under an assumed name.
15. A student must maintain his/her amateur status.

DANCES AND PARTIES

Attendance at high school dances will be for grades 9-12 only; 7th and 8th grades must have special permission to hold a dance. Winside High School students may bring a guest to their dances, with the approval of the sponsor, as long as the guests conduct themselves in an orderly matter. All guests of the students must be registered during the days preceding the day of the dance or party with the activity sponsor. Only one guest per student will be accepted and must be approved.

Student Conduct at Dances – Students will not be allowed to perform front to back dancing and may not dance in a manner in which legs cross or straddle. This form of dancing contradicts the educational purpose of school dances. Any student who takes part in this form of dance will be asked to leave the dance by dance sponsors and/or administration and may not return. Parents will be notified.

Any students arriving at a dance or school function after a time set by the sponsor will not be permitted to enter. All students leaving without permission before the dance or school function is over will not be allowed to return. Terminations for regular dances or school functions are as follows:

11:00 p.m.	with band or DJ on weekdays
12:00 midnight	with band or DJ on Friday or Saturday
10:00 p.m.	with CD's on weekdays
10:30 p.m.	with CD's on Friday or Saturday
12:00 midnight	Prom
12:30 a.m.	Homecoming

Each organization will be allowed two parties each year. If two classes join together for a party, this will count as one party for each of the classes involved. An officer of the class sponsoring the social affair is responsible for clearing the date with the principal and then placing it on the calendar in the office.

JUNIOR-SENIOR PROM

The juniors entertain the seniors, sponsors, administration, high school teachers and their spouses at a banquet held in the spring of the year. The banquet site will be left to the discrimination of the Board of Education. Students attending prom must be in grades 9-12 or under the age of 21 years.

The banquet and prom will end at 12:00 midnight and this time also terminates the school's sponsorship. If there are additional activities after this hour, the sponsoring must come from the parents or another organization outside the school.

CLASS MEETINGS

Each class will be organized such that class members will hold the offices of president, vice-president, secretary, and treasurer in good standing.

Class sponsors will arrange all class meetings with the principal. The meetings will be scheduled and announced a minimum of one day in advance and will take place before or after school.

CLASS COSTS

In some of the school classes, such as shop classes, the student will pay for projects that a student makes and takes from the school. Each student making a project should find out, in advance, what the cost will be and advise the parents of that cost.

STUDENT FEE POLICY

The Winside Board of Education acknowledges that the Public Elementary and Secondary Student Fee Authorization Act authorizes school districts to charge student fees for certain student activities and requires the district to adopt a policy addressing student fees. Further, the board recognizes the fact that there are expenses relating to educational and extracurricular programs and activities that may require financial participation by students and their parents or guardians. In order to provide the district's students and their parents or guardians with guidance regarding the district's position on student fees, the board of education enacts the following Student Fee Policy. It is the intent of the board to provide equal access for students to all programs while complying with the laws of Nebraska and the rules and regulations of the Nebraska Department of Education.

A. DEFINITIONS:

(1) Extracurricular activities means student activities or organizations which are supervised or administered by the school district, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the school district.

(2) Postsecondary education costs means tuition and other fees associated with obtaining credit

from a postsecondary educational institution. For a course in which students receive both high school and postsecondary education credit or a course being taken as part of an approved accelerated or differentiated curriculum program pursuant to Neb. Rev. Stat. Sec. 79-1106 to 79-1108.03, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

B. FEES AUTHORIZED: Except as provided otherwise herein, the district may require and collect fees or other funds from or on behalf of students or require students to provide specialized equipment or specialized attire for any of the following purposes.

- (1) Participation in extracurricular activities;
- (2) Admission fees and transportation charges for spectators attending extracurricular activities;
- (3) Postsecondary education costs;
- (4) Transportation pursuant to Neb. Stat. Sec. 79-241, 79-605, and 79-611;
- (5) Copies of student files or records pursuant to Neb. Rev. Stat. Sec. 79-2,104;
- (6) Reimbursement to the district for school district property lost or damaged by the student;
- (7) Before-and-after-school or pre-kindergarten services offered pursuant to Neb. Rev. Stat. Sec. 79-1104
- (8) Summer school or night school;
- (9) Breakfast and lunch programs;
- (10) Any other fee authorized by law.

C. PERSONAL OR CONSUMABLE ITEMS. The district shall require students to furnish minor personal or consumable items for specified courses and activities, including, but not limited to, pencils, paper, pens, erasers, crayons, scissors, basic clothing, notebooks, and similar personal or consumable items. Students shall be required to furnish the following personal or consumable items for the following courses and activities:

1. Physical Education: Students have the responsibility to furnish and wear non-specialized attire reasonably related to the programs that meet general District grooming and attire guidelines.

D. MUSICAL INSTRUMENTS AND ACTIVITIES. Students shall be required to furnish musical instruments for participation in optional music courses that are not extracurricular activities except that musical instrument shall be provided without charge for any student who qualifies for free or reduced-price lunches under United States Department of Agriculture child nutrition programs. The district shall not be obligated to provide a particular type of musical instrument for any student.

E. SUMMER AND NIGHT SCHOOL. Students are responsible for fees required for participation in summer school, drivers education, or night school. Students are also responsible for correspondence courses.

F. TRANSPORTATION COSTS. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

G. STUDENT RECORD COPY CHARGES. The Superintendent or the Superintendent's designee may establish a

schedule of fees representing a reasonable cost of reproduction for copy or copies of a student's files or records for the parents or guardians of such student.

H. BEFORE AND AFTER SCHOOL/PREKINDERGARTEN. The district does not currently offer before-and-after school or pre-kindergarten services offered by the district.

I. BREAKFAST AND LUNCH PROGRAMS. Students shall be responsible for items purchased from the District's breakfast and lunch programs.

J. STUDENT FEE FUND. The district hereby establishes a student fee fund. The student fee fund shall be comprised of all money collected from students from (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school. No other money shall be deposited in the student fee fund, whether from other student fees or taxes, and the money shall be expended for the purposes for which it was collected from the students.

K. DISTRIBUTION OF POLICY. The Superintendent or the Superintendent's designee shall publish the district's student fee policy in the Student Handbook or the equivalent (publication may be made in an addendum or a supplement to the student handbook).

L. FEE WAIVER. Any fees to be charged or materials required-to-be provided for the following shall be waived for students who qualify for free or reduced-price lunches under United State Department of Agriculture child nutrition programs.

(1) Participation in extracurricular activities;

(2) Admission fees and transportation charges for spectators attending extracurricular activities;

(3) Specialized equipment or specialized attire for participation in extracurricular activities.

(4) Course Project Materials as provided:

(5) Musical instruments both for participation in optional courses that are not extracurricular activities and for participation in extracurricular activities.

Students or their parents/guardians must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials. Materials for course projects to be provided to free or reduced-price lunch eligible students shall be required to be approved by the administration in advance; the administration shall apply a standard based on providing materials which are equitable to those purchases for comparable students.

M. FUND RAISING. Students may be required to partake in fund-raising activities in order to participate in extracurricular activities (i.e. Prom). If fund-raising is required for a particular extracurricular activity, any student participating in said activity shall be expected and required to participate equally and share in whatever funds are raised.

N. SEVERABILITY CLAUSE. If any section or part of this policy is declared invalid or unconstitutional, the declaration will not affect the validity or constitutionality of the remaining portions.

O. PUBLIC HEARING. On or before August 1, 2006, and annually each year thereafter, the Winside School Board shall hold a public hearing at a regular or special meeting of the board on a proposed student fee policy, following a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policy for the prior school year. The student fee policy shall be adopted by a majority vote and shall be published in the student handbook. The board shall provide a copy of the student handbook to every student at no cost to the student. The

student fee policy shall include specific details regarding those items required by law. In the event that the district would like to consider offering a service or material for a fee which is not offered at the time that this policy is adopted or if the district would like to consider charging a fee for services or materials currently provided at no charge to the students or their parent or if any other change is desired, a public hearing shall be held at a regular or special meeting of the board on the proposed changes to the student fee policy before any changes to the policy are adopted. If Changes are made to the policy after the public hearing, written notice shall be provided to the students and their parents as soon as is practicable.

ACCIDENT COSTS

The student will pay the repair cost through accident, misuse to, or abuse of school property. Vandalism (deliberate misuse or abuse) will incur disciplinary action in addition to repair cost. Intentional or accidental damage to school property will be charged to the student involved. Damage and wear in the regular or normal use of school property will be covered by the school district.

MISCELLANEOUS

1. Lists of student names and addresses will not be given to commercial concerns without the student's permission. The school is required by law to provide lists of student names to military recruiters.

NOTICE CONCERNING DISCLOSURE OF STUDENT RECRUITING INFORMATION:

The No Child Left Behind Act of 2001 requires Winside Public Schools to provide military recruiters and institutions of higher education access to secondary school students' names, addresses, and telephone listings. Parents and secondary students have the right to request that Winside Public Schools not provide this information (i.e., not provide the student's name, address, and telephone listing) to military recruiters or institutions of higher education, without their prior written parental consent. Winside Public Schools will comply with any such request.

2. DOWNTOWN-All students, other than those eating at their homes at noon, must remain on the school premises unless written parental permission and approval from the office has been given to go downtown at noon. Permission to eat at a business downtown will not normally be granted. Permission to go downtown will only be given by the administration on an "as needed" basis.

3. SNOWBALLING-is not allowed on the school grounds for safety reasons.

4. HOME STUDY-Each student is expected to spend some time on the preparation of studies outside school hours. The amount of time needed depends upon the student's degree of efficiency.

5. PHOTOGRAPHS-A commercial photographer will be in the school at various times during the school year to take pictures. Students are under no obligation to purchase any of the pictures.

6. GENERAL SUPPLIES-Each student is expected to supply him/herself with paper, notebooks, pencils, pens, and special properties deemed necessary for specific classes.

7. CLASS MEMBERSHIP-No students shall be eligible for class membership when he has insufficient credits to be a member of that class.

8. PHYSICALS-Students participating in athletics must have a physical form completed and on file with the school.

ACTIVITY ACCOUNTS

Activity funds may be used for personal services as determined by the activity sponsor and the building administrator. Personal services are defined as: admission, meals, and lodging unless otherwise stated:

1. Partial or complete tuition may be paid for students participating in activity clinics. All sponsored clinics must be within a 150-mile radius of Winside. Transportation must be either provided via school vehicles or by parents. No mileage will be paid. Clinics are limited to those participating in the Fine Arts and the Student Council Organizations.

2. Any tours in which an organization may participate may be partially or completely funded by the activity. Activity funds may be used for transportation, meals and lodging only. No tours by any of the high school grades are allowed.

3. Class funds may be used for Jr/Sr Prom and admission to class parties.

4. "W" Club funds cannot be used for admission, meals or lodging to any school sponsored activity. The organization will be allowed to have a "W" Club supper with the senior lettermen's meals being paid. The cost will not exceed \$10.00 per senior.

Each organization will be allowed up to two fund raising activities with the exception of the sophomore and Junior classes, which will be allowed none.

Magazine sales are reserved for the freshman class.

Activity funds can only be used for personal services as listed above. If an activity does not have funds available, they cannot overdraw their balance for any of these services.

School personnel must sponsor all activities. The sponsor's expenses will be reimbursed by the activity organization.

All expenditures of any activity fund must first be authorized by the sponsor and secondly by the building administrator.

"W" CLUB

The purpose of the "W" Club shall be to stimulate interest in athletics and to develop a well-rounded athletic program for Winside High School.

Any boy or girl who earns a letter in a competitive sport at Winside High School and meets the standards of conduct required of an athlete, is eligible to become a member of the club.

The head coaches of each respective sport will determine the qualifications for an athlete to letter.

All "W" Club members are to be loyal to Winside High School, be an active member showing good spirit at all times, and abide by the "W" Club constitution, or they will be dropped from the organization and all privileges associated with the letterman's club.

Officers of the "W" Club will be elected in the fall by members of the Club (who meet the above requirements) and serve for the duration of one year. Each meeting will be conducted under the Roberts Rule of Order, presided over by the "W" Club president or his officers.

PEP RALLIES

Pep rallies are held for the purpose of creating proper atmosphere for athletic events. Cheers, skits, short talks, songs, etc. will be conducted in an orderly fashion, so as to create enthusiasm.

Pep rallies will be scheduled by Wednesday for the following week and will not take more than 15 minutes of school time, with the exception of the Homecoming pep rally. There will only be one pep rally per week. Pep rallies will be

held in conjunction with state championships on the 1st Sunday following the Championship. This will be at 2:00 p.m. in the high school gym and will include the band and community members that wish to attend.

MUSIC

Instrumental

The Winside High School Instrumental Music Department provides a number of organizations for student participation. These include the concert band and the junior high band. Students are also offered private or class lessons as well as the opportunity for solo and small ensemble playing.

Vocal

MIXED CHORUS-Any boy or girl in high school who is interested in music may try out for the mixed chorus.

GIRL'S GLEE-Girl's Glee is an organization for girls of Winside High School. Any girl who is interested may try out.

ENSEMBLES-Depending on the nature of the ensemble, interested students may try out and participate.

SCHOOL ANNUAL

The Annual staff will be made up of juniors and seniors who sign up for the Journalism class and others who may volunteer to assist.

The group of students selling ads will be chosen from this staff. They will need the consent of their parents or guardians, the principal and the advisor to participate in the selling of ads.

DISCRIMINATION

THE WINSIDE PUBLIC SCHOOL AND ITS STAFF WILL NOT KNOWINGLY DISCRIMINATE AGAINST ANY STUDENT ON THE BASIS OF SEX, HANDICAP, RACE, COLOR, RELIGION, MARITAL STATUS, OR ETHNIC ORIGIN IN ANY OF ITS FUNCTIONS OR OPERATIONS.

STUDENT BEHAVIOR ON SCHOOL VEHICLES

Riding the school bus is a privilege, not a right. Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. In addition, students must also comply with the student code of conduct while riding on the bus.

Rules of Conduct in School Vehicles

1. Students must obey the bus driver promptly.
2. Students must arrive at the bus stop before the bus is scheduled to arrive. The bus driver will not wait for tardy students.
3. Students must wait in a safe place for the bus to arrive, clear of traffic and away from where the bus stops.

4. Students are prohibited from fighting, engaging in bullying, harassment or horseplay.
5. Students must enter the bus without crowding or disturbing others and go directly to their assigned seats.
6. Students must remain seated and keep aisles and exits clear while the bus is moving.
7. Students are prohibited from throwing or passing objects on, from, or into buses.
8. Students may not use profane language, obscene gestures, tobacco, alcohol, drugs or any other controlled substance on the bus.
9. Students may not eat or drink on the bus.
10. Students may not carry weapons, look-like weapons, hazardous materials, nuisance items or animals onto the bus.
11. Students may carry on conversations in ordinary tones, but may not be loud or boisterous and should avoid talking to the driver while the bus is in motion. Students must be absolutely quiet when the bus approaches a railroad crossing and any time the bus driver calls for quiet.
12. Students may not open bus windows without permission from the bus driver. Students may not dangle any item (e.g. legs, arms, backpacks) out of bus windows.
13. Student must secure any item or items that could break or produce injury if tossed about the inside of the bus if the bus were involved in an accident.
14. Students must respect the rights and safety of others at all times.
15. Students must help keep the bus clean, sanitary and orderly. Students must remove all personal items and trash upon exiting the bus.
16. Students may not leave or board the bus at locations other than the assigned stops at home or school without Superintendent or other administrative approval.
17. Video cameras may be placed on buses, at random, to monitor student behavior on the bus.

Consequences

Bus drivers must promptly report all student misconduct to the administration. These reports may be oral or written. Students who violate the Rules for Conduct will be referred to the administration for discipline. Disciplinary consequences may include:

01. Note home to parents
02. Suspension of bus riding privileges
03. Exclusion from extracurricular activities
04. In-school suspension
- 05 Short term or long term suspension from school
06. Expulsion

These consequences are not progressive, and school officials have discretion to impose any listed punishment they deem appropriate, in accordance with state and federal law and board policy.

Records

Record of school bus misconduct will be forwarded to the appropriate building principal and will be maintained in the same manner as other student discipline records. Reports of serious misconduct may be forwarded to law enforcement. Records

may also be maintained in the transportation office.

GRIEVANCE PROCEDURES

If any student has a grievance concerning the school policies, regulations or rules, or application of school policies, regulations or rules, the student is to:

1. Seek a remedy with the school staff member most directly involved in the grievance.
2. If a satisfactory solution is not reached, the student may discuss his/her grievance with the principal.

3. If the principal and the student do not reach a solution satisfactory to all, the student may file with the principal a written statement of grievance along with a statement of pertinent information. The principal shall then collect statements, in writing, from persons having knowledge of information pertinent to the grievance. The principal shall transmit the original of the student's grievance, statements from persons having knowledge of pertinent information, the principal's recommendations as to the disposition of the grievance to the school superintendent. If the superintendent cannot reach a satisfactory settlement with the aggrieved student, the Board of Education will be asked to rule on the issue. The decision of the Board will be final.

I (we) the parents of _____ have read the Winside Public School Student and Activities handbook and understand the information contained within. I (we) do not give our student permission to participate in any or all activities provided by Winside Public School

Parent Signature: _____

Student Signature: _____

I (we) the parents of _____ have read the Winside Public School Student and Activities handbook and understand the information contained within. I (we) give our student permission to participate in any or all activities provided by Winside Public School

Parent Signature: _____

Student Signature: _____

APPENDIX A

CONSENT TO USE IMAGE(S)

I (parent/legal guardian's first and last name) _____ authorize WINSIDE SCHOOLS to use photographs and audio/video recordings of my child, (child's first and last name) _____, taken during educational activities and events related to the WINSIDE SCHOOLS.

By signing this document, I consent to the schools' use of these images, audio, and video in print/online communications and marketing materials.